

OPERATIONAL GUIDELINES AND RULES (OGRs) OF THE WORLD ANTHROPOLOGICAL UNION (WAU)

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Chapter 1: Preliminaries

1. Introduction

- 1.1 The following guidelines and rules constitute a supplement to the Founding Constitution of WAU <**WAU Const. Clause 8**>.
- 1.2 Changes to the Operational Guidelines and Rules are made according to WAU Const. Clause 9b of the WAU Constitution.

2 Definitions

- 2.1 The restricted set of Operational Guidelines and Rules referred to in WAU Const. Clause 9b of the WAU Constitution refers to guidelines and rules relating primarily to membership fees, but also to procedures for handling matters needing quick decisions in the best interests of WAU and where a full consultation with members would not be feasible.

3 Affiliation and partnership rules

- 3.1 Decisions concerning: (i) the creation of a formal affiliation to, or partnership with, another organisation, (ii) significant changes to the terms of a formal affiliation or partnership, or (iii) the permanent discontinuation of an existing formal affiliation or partnership must be proposed by a simple majority vote of the Steering Committee, and must be approved by a simple majority of the WAU Constituency, defined as individuals or groups belonging to IUAES and associations belonging to WCAA.
- 3.2 In instances of urgency, the Steering Committee may, with sixty percent majority support, proceed to implement the decision immediately but must, also immediately, advise the WAU Constituency and seek formal WAU Constituency approval within no more than six months.

Chapter 2: Membership

4 IUAES Membership application and termination rules

- 4.1 Admission as an IUAES Individual Member in any category other than Individual Honorary Member will be by approval of an appropriate membership application to the IUAES Executive Committee (EC), its Memberships sub-committee, or a Membership Officer designated by the EC, and on receipt of the membership fee.

4.2 In the event that the EC or its designated authority rejects such an application, an appeal can be made to the IUAES General Assembly, which needs the support of a sixty percent majority to admit that Individual Member.

4.3 IUAES individual membership may be terminated:

4.3.1 By formal resignation or death;

4.3.2 By failure to pay fees as due and in accordance with the Constitution and Operational Guidelines and Rules, unless specifically exempted by the EC;

4.3.3 In cases where individual members have demonstrably made false statements about their professional income and hence paid less than the appropriate membership fee;

4.3.4 By formal exclusion under exceptional circumstances, such as cases of gross misconduct already proven in a court of law or by a formal academic ethics review process, to be considered on a case-by-case basis by the EC. The member concerned may lodge an appeal to the General Assembly, which can overturn a decision by the EC to exclude a member with a sixty percent majority vote.

4.4 IUAES Individual Honorary Members shall be appointed by the EC on the recommendation of an ad hoc international selection committee that is constituted from time to time by the EC for that purpose.

4.4.1 Nominations of candidates for appointment as Individual Honorary Members may be made by any Individual or Individual Honorary Member but with the proviso that the nominee shall normally have had their place of professional employment in a country other than that where the nominator has been professionally employed or resides.

4.4.2 Appointments of new Individual Honorary Members will be announced at the next meeting of the General Assembly after any such appointment; they will also be published on the IUAES website, along with a citation.

4.5 Termination of an Individual Honorary Membership may occur only in exceptional circumstances and only where there is evidence of gross misconduct, already proven in a court of law or by a formal academic ethics review process. Each such case must be considered individually by the EC. The Honorary Member concerned may lodge an appeal to the General Assembly, which can overturn an EC decision to terminate an Honorary Membership with a sixty percent majority vote.

5 WCAA Membership application and termination rules

5.1 Admission as a new Associational Member requires application to the WCAA Organising Committee.

5.2 In the event that the WCAA OC rejects such an application, an appeal can be made to the WAU Constituency, which needs the support of a sixty percent majority to admit that Association as an Associational Member.

6 Termination of WAU Membership

6.1 Associational Membership of the WAU may be terminated:

6.1.1 By dissolution of the Association;

6.1.2 By failure to pay fees as due and in accordance with the Constitution and Rules and Regulations, unless specifically exempted by the Steering Committee.

7 Establishment of IUAES Scientific Commissions

7.1 The total number of Scientific Commissions is limited only by a need to preclude thematic overlap.

- 7.2 Proposals for the establishment of IUAES Scientific Commissions shall be directed to the Head and Deputy Head of the Council of Commissions (CoC) and to the Secretary-General of the IUAES chamber. They must be supported by at least twenty, paid-up members (IUAES Individual or Group/Corporate Members) from diverse geographical regions of the world. This list should include: (i) people who support the Commission in principle as a vibrant addition to the Council of Commissions; and (ii) people who pledge to be active members of the new Commission.
- 7.3 The Head and Deputy Head of the CoC will present the application to the immediate next meeting of the CoC (or put it to an electronic vote that is open for 30 days).
- 7.4 Preliminary approval requires support by 60% of those who attend that CoC meeting (or of those who participate in the electronic vote).
- 7.5 Once a proposal is preliminarily approved, the Secretary-General will transmit it to the EC for ratification of the preliminary approval by a sixty percent majority vote.
- 7.6 Once such preliminary approval is ratified, the Secretary-General will communicate this electronically to all members of the General Assembly and call for objections. If fewer than ten objections are received within a month, an Interim Commission, entitled to initiate Commission activities, will be formed pending full approval by a sixty percent majority of the next meeting of the General Assembly. If ten or more objections are received, the proposal will be sent to the Council of Commissions for its further consideration and recommendation, and if it recommends that the proposal be put to the General Assembly for approval, the Secretary-General will hold it be held over until the next meeting of the General Assembly, where a sixty percent majority will be required.
- 7.7 All CoC and Executive Committee decisions with respect to the establishment, termination, and other major aspects of Scientific Commission activities shall be subject to ratification first by the Council of Commissions and then by the General Assembly.
- 7.8 Admission as a new IUAES Group/Corporate Member requires application to the Executive Committee, which will assess eligibility.
- 7.8.1 In the event that the EC rejects such an application, an appeal can be made to the General Assembly, which needs the support of a sixty percent majority to admit that Group or Corporation as a Group/Corporate Member.
- 7.8.2 Group/Corporate Membership may be terminated: (i) By dissolution of the Group/Corporation; (ii) By failure to pay fees as due and in accordance with the Constitution and Operational Guidelines and Rules, unless specifically exempted by the EC.

8 Membership fees and contributions

- 8.1 Individual and Group/Corporate membership fees will be adjusted periodically by majority decision of the IUAES Executive Committee, and in consultation with the SC.
- 8.2 Member Association contributions to the WCAA chamber shall be determined and reviewed periodically by the World Council of Anthropological Associations, and in consultation with the SC.
- 8.3 A schedule of prevailing membership fees and suggested contributions will appear on the WAU website and on the IUAES and WCAA websites.
- 8.4 Changes to fees and suggested contributions, and when they will be implemented, must be announced by email to the respective chambers' memberships at the time the changes are approved.

Chapter 3: Governance and Electoral Procedures

WAU Constituency

9 WAU Constituency and Steering Committee

9.1 The WAU Constituency is the body ultimately responsible for legislating and applying policies pertaining to the WAU, and has oversight over both of WAU's constituent chambers.

9.2 The respective chambers have responsibility for their own legislation and policies as they pertain to their respective membership, but only within the limits set by the WAU Constitution.

9.3 The *Steering Committee* (SC) is the executive of WAU and is responsible for the day-to-day management of WAU.

9.3.1 Office holders within the Steering Committee, under the leadership of the Chairperson(s), are charged with the responsibility to advance the existing initiatives and administer the routine affairs of the WAU, as well as to provide leadership in proposing new initiatives and in facilitating effective WAU responses to unforeseen internal issues, external requests or world events.

9.3.2 The SC will be constituted by an equal number of members from the Executive Committee of the IUAES and from the Organising Committee of the WCAA chambers.

9.3.3 Election of SC members will be by democratic election within each of the Executive Committee of the IUAES and the Organising Committee of the WCAA, with provisos that: (i) One of the IUAES Executive Committee members elected to the SC must be the Head or Deputy Head of the IUAES Council of Commissions (CoC), or another member of the CoC elected by the Council of Commissions; (ii) Usually the Chair of the WCAA chamber will be among those chosen by the WCAA Organising Committee to be a member of the SC, but in case that person is unable to serve on the SC other members of the WCAA Organising Committee will be chosen.

9.3.4 The tenure of the elected SC members will be from one World Anthropology Congress to the succeeding World Anthropology Congress. With the exception of the Chair(s) of the SC, who may serve in that role for no more than one term, other SC members' tenure will be renewable for one more term – for reasons of institutional memory and continuity – but only if the person concerned is a member of either the IUAES EC or the WCAA OC at the time of being re-elected.

9.3.5 Members to the SC shall take office directly after they have been elected, with the outgoing SC formally handing over to the new SC in a handover meeting involving both groups over a period of no more than one month.

9.3.6 The size of the SC will be dependent on the range of portfolios that the SC will need to fill and may thus change over time. Any such change will maintain symmetry between the two chambers.

9.3.7 Equal numbers of SC members will be elected by each chamber <see **WAU OGRs Clause 9.3.3**> and they will, by consensus between them, appoint an additional person as WAU Treasurer who will become a full SC member, thus permitting an uneven number of voting SC members.

9.4 The WAU Treasurer's tenure may be renewed once, thus permitting no more than two terms in office.

9.5 Although all elected SC members plus the Treasurer have equal voting rights, the fundamental principle of decision-making within the SC will be to strive for consensus

and to use voting only as a last resort when agreement has not been reached following discussion. Rules for what constitutes a majority vote vary, depending on the specific decision that is to be made, as stated elsewhere in the WAU Constitution or operational guidelines and rules.

- 9.6 The SC is authorised to appoint *ad hoc* committees and administrative officers, and to delegate specific tasks to them, to maintain a budget for the WAU, to amend existing Rules and Regulations, and to take any such other unspecified actions on behalf of the WAU as have been specifically authorised by the WAU Constituency on a case-by-case basis.
- 9.7 The SC will elect a Chairperson(s) from among and by SC members, and either by consensus or by a simple majority vote.
 - 9.7.1 Nominees for the position of Chairperson(s) should provide details about their ability to attend WAU World Anthropology Congresses and WAU Congresses regularly and may be elected only if they fulfil this condition.
 - 9.7.2 For as long as there continue to be two distinct chambers, one each of the Chairperson(s) should come from the IUAES and the WCAA chambers.
 - 9.7.3 The Chair(s) is the chief executive officer of WAU.
 - 9.7.4 The Chair(s) is normally elected for a single term of office.
 - 9.7.5 In consultation with the SC, the Chair(s) represents WAU at large, in public and to other institutions and organisations.
 - 9.7.6 The Chairperson(s) will convene and chair meetings of and voting within the SC, will chair WAU Constituency Meetings and will oversee all voting within the WAU Constituency.
 - 9.7.7 Should the Chairperson(s) not be able to fulfil the duties owing to death, long-term incapacitating illness, resignation or termination, the WAU SC shall select a replacement from amongst its elected members.
- 9.8 The WAU Treasurer has ultimate responsibility for overseeing the funds of WAU, as instructed by the SC.
 - 9.8.1 The WAU Treasurer's role is to oversee the administration of the funds and assets of WAU, the collection of other income, and the payment of WAU's expenses. The WAU Treasurer is instructed by and responsible to the Steering Committee.
 - 9.8.2 In collaboration with the Chair(s) of the Steering Committee, the WAU Treasurer should prepare a draft annual budget for consideration by the Steering Committee.
 - 9.8.3 The duties of the WAU Treasurer should include the preparation of a formal annual financial report, and informal interim reports on the specific request of the Steering Committee.
- 9.9 A WAU Secretary will be appointed by the SC.
- 9.10 The WAU Secretary:
 - 9.10.1 administers the everyday activities of the WAU, including overseeing such activities in the IUAES chamber and the WCAA chamber;
 - 9.10.2 coordinates the work of the WAU Steering Committee in collaboration with the Chair(s) of that Committee;
 - 9.10.3 is the senior administrative officer of the WAU and is responsible for the general oversight and administration of all WAU activities and initiatives, subject to the authority of the SC Chair(s), and the SC as a whole;
 - 9.10.4 shall maintain records of the affairs of the WAU, prepare and archive minutes of the meetings and decisions of WAU Constituency Meetings, and of the Steering

- Committee, and shall ensure that similar records are maintained and centrally archived for the IUAES and WCAA chambers and their respective committees;
- 9.10.5 shall administer the property of the WAU (including intellectual property) and shall give notice of WAU Constituency Meetings.
- 9.11 A WAU Communications Officer will be appointed by the SC.
- 9.11.1 The WAU Communications Officer will be responsible for the production and dissemination of the WAU social media channels, the WAU website and the WAU newsletter, under the supervision of the Chairperson(s) and the SC.
- 9.12 Any WAU office bearers can be removed from office if there are serious concerns about their capacity or willingness to fulfil their duties or to participate in a regular and constructive manner in the operations of the Steering Committee. The power to remove a person from office rests with the Steering Committee. The person must first receive a caution from the Chairperson(s) or at least three other members of the Steering Committee acting in concert. If the concerns are not alleviated thereafter, a majority vote of sixty percent (60%) of Steering Committee members is required to remove the person from office, should they be unwilling to resign voluntarily.
- 9.13 One Ex-Officio WAU SC member has responsibility for chairing the Local Organizing Committee that will host the next World Anthropology Congress.
- 9.13.1 Consequent to the selection and approval of a hosting proposal for the subsequent WAU World Anthropology Congress by the WAU Steering Committee and the communication of that decision to the WAU Constituency Meeting that is held at each WAU World Anthropology Congress, the chair of that approved Local Organizing Committee is automatically appointed to serve as an ex-officio WAU SC member for one term, until the WAU Constituency Meeting held at the next WAU World Anthropology Congress.
- 9.14 The *WAU Constituency* is required to assemble physically and/or electronically in a WAU Constituency Meeting at least once every four years at the quadrennial (four-yearly) World Anthropology Congress, and the SC may call for additional WAU Constituency Meetings during any WAU Congress.
- 9.15 Notice of a WAU Constituency Meeting must be given at least 30 days prior to the meeting. WAU Constituency Meetings are chaired by the Chair(s) of the SC.
- 9.16 Most decisions of the WAU Constituency will be reached with the aid of a secure, electronic, web-based voting platform, organized by the WAU Secretary. The voting period shall be 30 days to facilitate the participation of those who may have irregular access to the internet.
- 9.17 For the purpose of web-based electronic voting, a quorum of the WAU Constituency shall comprise forty percent of the current members in good standing in each of the two chambers, including formal abstentions. In cases where fewer than forty percent of the WAU Constituency's members in either chamber have cast a vote by the cut-off date and time, the Steering Committee shall extend the voting period by no more than 14 days and publish that fact widely to all WAU members after which the Steering Committee will be required to accept the vote despite insufficient votes having been cast to constitute a quorum, albeit always bearing in mind the weighted vote values of the combined votes of the members of each chamber **<see WAU Const. Clause 50 and clauses below>**.
- 9.17.1 In cases of extreme urgency, the SC shall have the right to accept the duly weighted votes received by the original cut-off date and time and to inform

members of the WAU Constituency of both that decision and the reasons for the principle of urgency having been invoked.

- 9.17.2 Voting in the WAU Constituency must follow the principle outlined in the Constitution <**WAU Const. Clause 49**>. This requires that the votes of each chamber are counted separately and the respective percentages of those who have voted in each chamber are then calculated. A simple sum of the respective proportions (percentages) of ‘yes’ and ‘no’ votes and formal abstentions obtained in the voting of the two chambers (divided by 2 to obtain a percentage) is then used to establish the overall outcome.
- 9.17.3 In order to reflect any significant growth or attrition in the overall and relative numbers of Individual, Scientific Commission and Group/Corporate Members, on the one hand, and WCAA Member Associations, on the other, and thus to reflect how that may impact on the relative significance of either chamber, any changes to these weightings must be recorded in the Operational Guidelines and Rules and reported immediately (electronically) to the WAU Constituency.
- 9.17.4 All proposals to be considered by the WAU Constituency must be supported by at least sixty percent of the SC or by fifty Individual or Group/Corporate IUAES Members and/or at least five WCAA Member Associations.
- 9.17.5 Such proposals must be submitted to the Chair(s) of the SC at least twenty-one days before any WAU Constituency Meeting and circulated electronically to all members of the WAU Constituency at least fourteen days before that meeting or before electronic voting begins.

IUAES Chamber

10 IUAES Chamber: General Assembly, Council of Commissions and Executive Committee

- 10.1** The IUAES General Assembly is the body ultimately responsible for policies pertaining to the IUAES chamber in the WAU, within the limits set by the WAU Constitution, and is the body to which all subsidiary bodies and officers in that chamber are accountable.
- 10.2** The General Assembly is required to meet digitally at least once per year and, where possible, physically but in hybrid form, at every WAU World Anthropology Congress.
- 10.3** The IUAES Executive Committee, or at least forty fully paid-up individual WAU members, may call for additional meetings. In such cases, notice of a General Assembly meeting must be given at least 30 days prior to the meeting.
- 10.4** Meetings of the General Assembly are chaired by the IUAES President or, if the latter is absent, by the Senior Vice-President or the Secretary-General, in that order.
- 10.5** A quorum for decision-making at all meetings of the General Assembly is 100 paid-up IUAES members.
- 10.6** In instances where a General Assembly meeting does not have quorum, decisions of the General Assembly will be reached with the aid of a secure, electronic, internet-based voting platform. The voting period shall be 10 days to facilitate the participation of those who may have irregular access to the Internet.
- 10.7** For the purpose of web-based electronic voting, a quorum shall comprise 100 paid-up IUAES members, including formal abstentions. In cases where fewer than 100 members have cast a vote by the cut-off date and time, the Executive Committee shall extend the voting period by no more than 10 days and publish that fact widely to all members, after which the Executive Committee will be required to accept the vote despite insufficient votes having been cast to constitute a quorum.

- 10.8** In cases of extreme urgency, the Executive Committee shall have the right to accept the proportions of votes received by the original cut-off date and time and to inform Members of the General Assembly, especially Group/Corporate members, of both that decision and the reasons for the principle of urgency having been invoked.
- 10.9** All proposals to be considered by the General Assembly must be supported by one of:
- 10.9.1** at least two thirds of the Executive Committee
 - 10.9.2** at least ten Individual Members in good standing plus at least one but preferably two Group/Corporate members, or
 - 10.9.3** the Head of the Council of Commissions acting on behalf of at least 50%+1 of the members of the Council of Commissions. Such a proposal must first have been considered and put to a vote by the Council of Commissions which should vote digitally and following the same rule as applies to elections of the Head and Deputy Head <WAU OGRs Clause 9.7>. Whenever 50%+1 CoC members support such a proposal, the Head is obliged to propose it to the General Assembly.
- 10.10** Such proposals must be submitted to the Secretary-General at least twenty-one days before any meeting of the General Assembly and circulated electronically to all members of the General Assembly at least fourteen days before that meeting or at least fourteen days before the opening of an electronic vote.
- 10.11** The *Executive Committee* is responsible for managing and making decisions concerning the everyday affairs and activities of the chamber, in accordance with its aims and objectives and under the authority of the General Assembly.
- 10.12** The fundamental principle of decision-making within the Executive Committee will be to strive for a consensus, and to use voting only as a last resort when agreement has not been reached following discussion. Majority rules for voting vary depending on the specific decision that is to be made, as stated elsewhere in the Constitution and these Operational Guidelines and Rules.
- 10.13** Within the constraints of being subordinate to the WAU Constituency and of being accountable to the General Assembly, the Executive Committee is responsible for executing the policies and decisions emanating from the General Assembly, and for proposing policy amendments related to IUAES to that General Assembly.
- 10.14** The Executive Committee is authorised to appoint ad hoc committees and administrative officers, and to delegate specific tasks to them, to maintain a budget for the IUAES chamber, to manage programmes of activity of an international scientific and professional nature, and to take any such other unspecified actions on behalf of the IUAES chamber as have been specifically authorised by the General Assembly on a case-by-case basis.
- 10.15** The terms of office for all members of the Executive Committee are defined by the period of time between one WAU World Anthropology Congress and the next.
- 10.16** Members of the Executive Committee shall take office at the end of the General Assembly meeting that is convened at a WAU World Anthropology Congress after an electronic election has been conducted.
- 10.17** Elections shall be conducted electronically, over a 10-day voting period, commencing no less than 30 days and no more than 60 days prior to the first IUAES General Assembly meeting held at each World Anthropology Congress.

- 10.18** Nominations of candidates for Executive Committee positions must reach the Executive Committee (through the Secretary-General) at least 90 days before a WAU World Anthropology Congress and, if insufficient nominations are received by then, the Executive Committee would make further nominations with the consent of those persons it nominates.
- 10.18.1** The Executive Committee may vote, with a minimum sixty percent majority, to delegate this task to a designated nomination committee comprising at least three Executive Committee members who are themselves ineligible for re-election or three previous Executive Committee members who are not standing for election.
- 10.18.2** No persons who, at the time of elections for the Executive Committee, have been elected to serve as members on the then incumbent WCAA Organising Committee may be elected to the Executive Committee.
- 10.18.3** The incumbent Executive Committee must attempt to ensure that at least two candidates are put forward for election for each vacant Executive Committee position and that due consideration is taken to ensure that the Executive Committee will include a reasonable spread of regional, disciplinary sub-field, and gender representation.
- 10.18.4** Nominees must be nominated by at least four individuals or Group/Corporate Members of IUAES, all from different countries.
- 10.18.5** Nominees and their nominators must be paid-up or Honorary Individual Members; Group/Corporate Members may also nominate individual members, but are not eligible to stand for election.
- 10.18.6** Nominees must provide the Secretary-General with a one-page Curriculum Vitae, highlighting previous service to the discipline, the WAU (including IUAES Commissions), or to other professional anthropology or ethnology organisations, as well as a one-page statement of intent detailing what the nominee would like to achieve during their term in office if elected. Nominees for the positions of President and Secretary-General should also provide details about their ability to attend the WAU World Anthropology Congress and WAU Congresses regularly. Nominees may become approved candidates for election only if they fulfill these conditions.
- 10.18.7** The Secretary-General will provide members of the General Assembly with access to the candidates' CVs and statements of intent at the time of calling an election, either by posting them online or via email circulation. It is highly desirable but not required that candidates attend the meeting of the General Assembly to meet members and answer any questions in person. If attendance is not possible, it is desirable that alternative arrangements be made so that members can ask the candidate questions, if not in person then in writing.
- 10.18.8** All members of the Executive Committee, with the exception of the Head and Deputy-Head of the Council of Commissions <WAU OGRs Clause 10.18.15> and the Immediate Past President <WAU OGRs Clause 10.18.12.1(vii)> will be elected by the General Assembly. Members of the Executive Committee should be those who have demonstrated previous commitment to the WAU through their work in the IUAES and/or its Commissions; they should be representative of a variety of anthropological and ethnological sub-disciplines and their election should maintain a balance across geographical world regions as well as a gender balance.
- 10.18.9** Members of the Executive Committee who are elected by the IUAES membership and any other office bearer in the IUAES chamber's administrative

structure can be removed from office if there are serious concerns about their capacity or willingness to fulfil their duties or to participate in a regular and constructive manner in the operations of the Executive Committee. The power to remove a person elected by the IUAES membership from office rests with the Executive Committee. The person must first receive a caution from the President or the Secretary-General. If the concerns are not alleviated thereafter, a majority vote of eighty percent of Executive Committee members is required to remove the person from office, should he or she be unwilling to resign voluntarily.

10.18.10 In order to replace the Executive Committee member concerned with an interim appointee until the next WAU World Anthropology Congress election, a call for nominations must be issued to all those with voting rights among the members of the IUAES within seven days and an election held within three months. The vote can be concluded by the Executive Committee if the remaining term is one year or less. If the remaining term is more than one year, the vote shall be conducted electronically, as for regular elections to the Executive Committee, by the General Assembly.

10.18.11 The same procedure will be followed if a member of the Executive Committee dies, is incapacitated for reasons of long-term ill health, or resigns from office.

10.18.12 The Executive Committee has the following composition:

10.18.12.1 Eleven members, the first ten of whom – as listed below – have equal voting rights on the Executive Committee. Each must be a fully paid up individual member or an honorary member at the time of election and should maintain that status for at least the duration of their term of office. Their terms are defined by the period of time between one WAU World Anthropology Congress and the next. The eleven members are:

(i) The President who:

- (a) Holds overall responsibility for ensuring that the activities initiated and undertaken in the name of IUAES are appropriately managed by the Executive Committee, and chairs the General Assembly as well as the Executive Committee.
- (b) Is elected for a single term of office and represents the interests of the IUAES chamber in the WAU.
- (c) Shall, at the expiration of her or his term, act as the Past-President in the Executive Committee for another term and may not thereafter stand for re-election or for election to any other office in the Executive Committee.
- (d) Shall take an active leadership role in the work of the IUAES chamber. Such a role includes chairing the General Assembly and the Executive Committee (including overseeing electronic voting, with the assistance of the Secretary-General), and, with the help of the Secretary-General, ensuring that the Executive Committee meets, either face to face or virtually, at least six times a year.
- (e) The President shall not vote within the General Assembly other than in cases where there is a need for a deciding vote.
- (f) Should the President not be able to fulfil his or her duties owing to death, long-term incapacitating illness, resignation or termination, the Senior Vice-President shall assume his/her duties temporarily until a replacement is found.

(ii) The Senior Vice-President who:

- (a) Deputises for the President whenever necessary but is, in all other respects, no different from any other Vice-President.
 - (b) Is elected by the Executive Committee from amongst the five elected Vice-Presidents <WAU OGRs Clause 10.18.12.1(vi)>. Ideally, the Senior Vice-President should be in her/his second term of office on the Executive Committee.
- (iii) The Secretary-General who administers the everyday activities of IUAES and coordinates the work of the Executive Committee in collaboration with the President. The Secretary-General is thus the senior administrative officer of IUAES and is responsible for the general oversight and administration of all activities and initiatives in that chamber, subject to the authority of the President, the Executive Committee, and the General Assembly.
- (a) The Secretary-General shall maintain records of the affairs of IUAES, minutes of the meetings and decisions of the General Assembly, and of the Executive Committee, and shall assist the WAU Secretary to maintain membership records. She or he shall also give notice of General Assembly and Executive Committee meetings.
 - (b) The Secretary-General is elected for one term of office, renewable once – if re-elected by the General Assembly in a competitive election – for a single further term.
- (iv) The IUAES Treasurer, whose role it is to work with the WAU Treasurer in overseeing administration of the funds and assets of the IUAES chamber of the WAU, particularly those ring-fenced for IUAES activities and initiatives.
- (a) The Treasurer is responsible to the Secretary-General and the Executive Committee.
 - (b) The duties of the Treasurer shall include assisting the WAU Financial Coordinator in preparation of a formal annual financial report, and preparing informal interim reports at the specific request of the Executive Committee or WAU Treasurer.
 - (c) The Treasurer is elected by the General Assembly for one term of office, renewable – upon re-election by the General Assembly – for a single further term.
- (v) The elected Head and Deputy Head of the Council of Commissions, who are there to represent the CoC on the Executive Committee <see WAU OGRs Clause 10.18.13> and whose primary responsibility is to facilitate the work of all Scientific Commissions under the leadership of the President and Secretary-General, to keep the CoC informed of all decisions and discussions in the EC that might have any effect on the good functioning of the IUAES Scientific Commissions, and to keep the EC informed of the activities and conveying any concerns of the Commissions, and to convey to the EC all concerns and suggestions raised by the CoC and, all decisions taken by the CoC.
- (vi) Five elected Vice-Presidents, one of whom is elected by the Executive Committee as Senior Vice-President They share, through allocated portfolios, a range of responsibilities, including, among others, Congress support and administration; support for Scientific

Commission activities; publicity and communication, both within the IUAES and beyond; membership administration and recruitment; record keeping and archives; outreach and education; and other responsibilities as they may arise. Each will hold an individual portfolio assigned at the beginning of their term of office and possibly re-negotiated during the course of that term of office.

- (vii) The Immediate Past President whose role, for the term subsequent to holding office as President, is to advise the incumbent President where and when appropriate and to provide a guiding hand to the Executive Committee. The Immediate Past President has no vote on the Executive Committee, and is not replaced if she or he should resign or pass away.
- 10.18.13 The Council of Commissions is constituted as a body within the General Assembly and represents all the Scientific Commissions which collectively are at the core of the chamber's academic activities. The Council of Commissions (hereafter CoC) is a forum for discussion and coordination of all Commission activities and all issues arising therefrom. The CoC constitutes an advisory body with representation on the Executive Committee of IUAES and on the WAU SC.
- 10.18.14 The CoC comprises the chairs and deputy chairs, or alternately up to two co-chairs, of all recognised and current Commissions, all of whom must themselves be paid-up Individual or Honorary Members of IUAES.
- 10.18.15 The CoC elects a Head and Deputy Head by electronic (digital) vote that is administered by the incumbent Secretary-General some months prior to the election, by the General Assembly, of the other elected members of the EC and which precedes a WAU World Anthropology Congress.
- 10.18.16 All CoC members of Commissions in good standing can be nominated or can self-nominate for election as CoC Head or Deputy Head, and their nominations must be submitted to the incumbent Head and Deputy Head of the CoC and the Secretary-General at least seven days before the start of the election period.
 - 10.18.16.1 The election period will be over seven days and end no later than 60 days prior to the election of the Executive Committee.
- 10.18.17 Election of the Head and Deputy Head is by simple majority vote, but with the following provisos:
 - 10.18.17.1 Each Commission may nominate only one candidate
 - 10.18.17.2 Those elected should come from different world geographical regions
 - 10.18.17.3 Each Commission is entitled to exactly two votes, normally one vote cast by the incumbent Commission chair and the other by the incumbent Commission deputy chair, or, alternatively, by each of no more than two co-chairs. Since Commissions with more than two leaders will have no more than two votes, those leaders will have to decide between them how to utilise their Commission's two votes. In instances where they cannot agree, their Commission's voting rights will be withdrawn.
- 10.18.18 The Head and Deputy Head's terms of office will be the period between WAU World Anthropology Congresses and each may be elected to that office for one further consecutive term of office. A maximum of three

consecutive terms is allowed for holding a combination of Head or Deputy Head positions.

- 10.18.19 The quorum for the CoC's election of the Head and Deputy Head is over half (50%+1) of its current members. If, however, fewer than the quorum have cast a vote by the cut-off date and time, the Secretary-General shall extend the voting period by no more than seven days, will inform all CoC members that that is the case, and, if a quorum has still not been achieved, the CoC will be required to accept the vote despite insufficient votes having been cast to constitute a quorum.
- 10.18.20 In all instances where a vote is taken, each Commission may cast two votes, those votes normally being cast by the incumbent chair and the incumbent deputy chair of the Commission.
- 10.18.21 In the event that the Head and/or Deputy Head of the CoC resigns, becomes incapacitated for reasons of long-term ill health, dies, or is removed from office, s/he will be replaced by an interim appointee until the next World Congress election. To achieve that goal, a call for nominations must be issued to all members of the CoC within seven days and an election <see **WAU OGRs Clause 10.18.19**> held within one month
- 10.19 The Head and Deputy Head of the CoC shall, at the moment the newly elected Executive Committee takes office, become full voting members of the Executive Committee for the duration of their term as Head or Deputy Head, and can make representations to the General Assembly, verbally at its meetings or electronically at any time.
- 10.20 In instances where there are concerns within the Council of Commissions about the performance of the Head and/or the Deputy Head, a minimum of one sixth of the members of the CoC, and from different Commissions, may introduce a formal proposal of no confidence intended to remove the Head and/or Deputy Head concerned from office.
- (i) That proposal shall be circulated to the whole CoC with at least seven and no less than fourteen days' notice, whereafter the Secretary-General (or their nominee from within the CoC or the EC) shall call a special CoC meeting where a vote on that proposal will be considered and then taken. The same quorum and voting rules that apply for election of the Head and Deputy Head shall apply.
 - (ii) In the event that the Head and/or Deputy Head of the CoC resigns, becomes incapacitated for reasons of long-term ill health, dies, or is removed from office, s/he will be replaced by an interim appointee until the next WAU World Anthropology Congress, if that is due to occur within six months, or by a newly elected Head and/or Deputy Head if there are more than six months before the next WAU World Anthropology Congress .
 - (iii) To achieve that goal, the Secretary-General must issue a call for nominations to all members of the CoC within seven days and administer an election held within one month. The vote will be conducted electronically, and in terms of the same rules that apply for the election of the Head and Deputy Head..
- 10.21 The Head of CoC shall, through the Secretary-General, also be entitled to make proposals directly to the General Assembly (that is: the Head of the CoC will not have to obtain support from ten Individual or any Group/Corporate Members for such proposals).

- 10.22 Day-to-day interactions within the CoC shall be conducted with the help of an email list and/or a list-serv, which are to be kept up-to-date by the Head and Deputy Head of the CoC, or through a similar medium of communication.
- 10.23 Guided by the Secretary-General, the Head of the CoC shall be responsible for monitoring the activities of all Commissions, including obtaining and making available to all members of the WAU, in Newsletters and/or the website or other electronic communication medium, annual reports on those activities.
- 10.24 In instances where a Commission is proven to have become inactive to the point of being defunct, the CoC shall recommend to the Executive Committee its removal from the list of approved Commissions. A decision to terminate such removal must have simple majority support within the CoC and sixty percent majority support in the EC.

10.25 IUAES Commissions

- 10.25.1** Activities of Commissions include the organisation of publications, symposia, seminars and webinars, conferences, conference panels, and panels at WAU World Anthropology Congresses and other Congresses.
- 10.25.2** Each Commission is responsible for maintaining a list of members and is required to elect one Chair and one Deputy Chair for a four-year term (renewable for no more than one such term) and with all Commission members eligible to self-nominate for election to those offices. A term is defined by the EC election cycle. Elections must be conducted in a democratic fashion, by simple majority vote of the members of that Commission, and with all Commission members eligible to self-nominate for election to these offices. Election reports must be submitted to the Council of Commissions by the deadline to ensure proper election procedures were followed. The time in service as a Chair or Deputy Chair elected to a newly established Commission mid-term do not count toward the two-term guideline for leadership.
- 10.25.3** Each Commission, once established, will continue to be recognised as such for as long as it continues to demonstrate to the Council of Commissions and the EC that it is functional through its activities, annual reports and Council of Commissions participation.
- 10.25.3.1** Activities include contributing a panel to a WAU World Anthropology Congress, and/or to another major conference (so long as the panel is designated as an IUAES-Commission sponsored), and to do that at least once in every three consecutive years.
- 10.25.3.2** Reports include but are not limited to Election Reports, Annual Reports, and Funds Received Reports.
- 10.25.3.3** Participation in the Council of Commissions includes engaging in active participation in Council of Commission meetings (whether in-person or online), and in Council-initiated projects and task forces.
- 10.25.3.4** Any Commission which fails to demonstrate functionality through its activities, reports and Council of Commission participation will be deemed inactive and its status as an Commission will be revoked after a four-step review:
- (i) Evaluation by the EC that it is “inactive.”
 - (ii) Referral to the Council of Commissions to allow the Commission to object in writing, for that objection to be reviewed, within a specified period of time, by the Council of Commissions, or by a

- subcommittee appointed for that purpose, and to report to the Council and then to the EC.
- (iii) Formal decision by the EC to disestablish the Commission.
- (iv) Ratification at the next General Assembly.

WCAA Chamber

11 WCAA Chamber: Membership and Organising Committee

11.1 The WCAA is a chamber within the WAU.

11.2 Membership of the WCAA chamber comprises all Associational Members of the WAU.

11.3 Each Member Association of WAU is required to designate and authorize one International Delegate, typically – but not necessarily – the current president (or equivalent Chief Executive Officer) of the Association, to represent the Association.

11.4 Each Member Association must also nominate an Alternate Contact Person to help ensure that vital communications are not missed during periods when an International Delegate is not contactable. All communications to the International Delegate will also be copied to his or her alternate.

11.5 International Delegates are entitled and encouraged to vote, stand for elections, make suggestions and contribute to the activities of the WCAA as appropriate.

11.6 Apart from serving as representatives, the role of International Delegates is also to promote the exchange of information between the WCAA and the members of their respective Associations.

11.7 Member Associations must inform the WCAA Organising Committee each time a new President and/or International Delegate has been elected and must provide contact details.

11.8 The World Council of Anthropological Associations comprising all the International Delegates of all Member Associations of WAU, is responsible for legislating policies pertaining to the WCAA chamber in the WAU, within the limits set by the WAU Constitution, and is the body to which all subsidiary bodies and officers in that chamber are accountable.

11.9 Meetings of the entire WCAA are chaired by the WCAA Chairperson or, if the Chairperson is absent, by the Deputy Chairperson.

(i) For resolutions and elections to be decided upon at meetings of the WCAA, a quorum of fifty percent plus 1 of the WCAA membership is required for voting, including those absent delegates who cast their votes electronically.

(ii) Electronic voting will be set up for those WCAA Member Associations that have confirmed in advance that they cannot attend the biennial meeting.

(iii) Candidates for election as WCAA officers will circulate written informational statements in advance of the biennial meeting. Technology and time zones permitting, provision will be made for those who are absent to join the biennial meeting discussions via Zoom or conferencing software.

11.10 Issues not decided upon at the WCAA-wide meetings – both for reaching decisions on WCAA resolutions and for elections – will be voted upon electronically.

11.11 Where voting is electronic or via email, votes must be cast within 20 days of requests for votes to be cast. Any failure to vote in due time will be considered a technical abstention (rather than a formal abstention). Majority rules will apply to the WCAA

votes that have been cast in due time, including formal abstentions, rather than to the total number of member associations eligible to vote.

- 11.12 For WCAA elections and when voting on important WCAA decisions a quorum of at least fifty percent plus 1 (50%+1) of the members of the whole WCAA is required.
- 11.12.1 In cases where a fifty percent plus 1 quorum is not achieved at a WCAA Meeting, elections and voting on important decisions will be undertaken electronically and completed within three weeks of the last day of that WCAA Meeting.
- 11.12.2 In cases where fewer than fifty percent plus 1 of the WCAA member delegates have cast a vote by the cut-off date and time, the Organising Committee shall extend the voting period by no more than 14 days and publish that fact widely to all WCAA member associations, after which the Organising Committee of the WCAA will be required to accept the vote despite insufficient votes having been cast to constitute a quorum.
- 11.12.3 In cases of extreme urgency, the WCAA's Organising Committee shall have the right to accept the proportions of votes received by the original cut-off date and time and to inform Member Associations of the WCAA both of that decision and the reasons for the principle of urgency having been invoked.
- 11.13 The Chairperson and Deputy Chairperson of the WCAA will also serve as Chair and Deputy Chair of the Organising Committee. The incumbent Deputy Chairperson of the WCAA will, at the time of an electoral meeting, normally transition to become the Chairperson and will serve in that capacity for a period of approximately two years. A new Deputy Chairperson and two ordinary members of the Organising Committee will be elected by, and from among the International Delegates in the WCAA's electoral meetings or alternatively through an electronic vote that begins within seven days after such a meeting and for which voting must have been completed within a further seven days.
- 11.14 No persons who are, at the time of an electoral WCAA meeting, elected members of the IUAES chamber's Executive Committee may be elected as members of the WCAA chamber's Organising Committee.
- 11.15 Where there is a single candidate for a particular WCAA office, a sixty percent (60%) majority vote is required for election to office.
- 11.16 Where there are two or more candidates, a simple majority is required for election to WCAA office.
- 11.17 In cases where there are three or more candidates and none gains a simple majority of the votes cast, there will be a run-off vote between the two candidates who have obtained the highest number of votes.
- 11.18 If there is a tie, the incumbent Chairperson of the WCAA will have a deciding vote.
- 11.19 Once elected, the Deputy Chairperson will serve for a period of approximately two years and will then normally serve as the next Chairperson for a further period of APPROXIMATELY two years.
- 11.20 In instances where an incumbent WCAA Deputy Chairperson does not become Chairperson of the WCAA, the same rules for election of a WCAA Deputy Chairperson will apply for election of a new WCAA Chairperson, who will then serve for a term of approximately two years.

- 11.21 All International Delegates and sitting members of the WCAA Organising Committee will be entitled to nominate candidates or, with the exception of the incumbent Chairperson and Deputy Chairperson of the WCAA, to self-nominate for election to any office within the WCAA, whenever there is a vacancy and an election.
- 11.22 An *Organising Committee* of the WCAA chamber within the WAU normally consists minimally of the WCAA Chairperson, Deputy Chairperson and four other International Delegates from different world regions, all elected to ensure the efficient management of the WCAA's business.
- 11.23 In addition, a WCAA Treasurer, a Secretary and, if deemed appropriate by a majority of WCAA members at each electoral meeting, an additional Undesignated Member, will be appointed. For as long as the journal *Deja Lu* continues and remains a part of the WCAA, one of its co-editors will also serve as an ex-officio member of the Organising Committee. In addition, a Webmaster and Social Media master, as well as the organiser of the WAU webinars (organised by the WCAA), and a Task Force Coordinator will also serve on the WCAA Organising Committee.
- 11.24 The WCAA Treasurer will be appointed by the voting members of the Organising Committee on the recommendation of the Chairperson.
- 11.25 The WCAA Secretary and the Undesignated Member will be appointed (or re-appointed) by WCAA members attending each WCAA meeting, on the recommendation of the voting members of the Organising Committee.
- 11.26 The four ordinary members of the WCAA Organising Committee are expected each to serve for a period of four years, with at least two new ordinary members being elected at or directly after each meeting, while two others continue serving until the following electoral meeting.
- 11.27 The WCAA Secretary, the WCAA Treasurer and the undesignated member of the WCAA (if one is appointed) are each entitled and expected to serve one two-year term on the Organising Committee, renewable for no more than two further two-year terms. Ideally for the sake of continuity, the terms of the WCAA Secretary and the WCAA Treasurer should be such that the first term of the one should be during the second term of the other.
- 11.28 In the event that a member of the WCAA Organising Committee who has been elected to the WAU's Steering Committee reaches the end of his or her term of office on the Organising Committee prior to completing the term of office on the WAU Steering Committee, they will become emeritus members of the Organising Committee for the duration of their term on the WAU Steering Committee. Emeritus membership of the WCAA Organising Committee:
- (i) carries the responsibility to report regularly to the WCAA Organising Committee, and/or as often as requested by the Chair of the WCAA Organising Committee on the deliberations and decisions of the WAU Steering Committee as far as they may affect the WCAA chamber;
 - (ii) does not include the right to vote for decisions being taken by the OC.
- 11.29 Office holders within the WCAA Organising Committee, under the leadership of the WCAA Chairperson, are charged with the responsibility to advance the existing initiatives and administer the routine affairs of the WCAA chamber in the WAU, as well as providing leadership, albeit as constrained by the concerns of the WAU at

large, in proposing new initiatives and in facilitating effective WCAA chamber responses to unforeseen internal issues, external requests or world events.

- 11.30 Neither the WCAA Organising Committee nor its Chairperson has authority to act or make major decisions on behalf of the WCAA member associations without the prior approval of at least a simple majority of voting International Delegates. In some cases, as specified elsewhere in the WAU Constitution, a larger majority or unanimous support may be required.
- 11.31 Any office holder within the WCAA chamber can be relieved of his or her office at any time if at least four fellow members of the WCAA Organising Committee or a simple majority of International Delegates agree that it is necessary and in the best interest of the WCAA chamber for this to be done. A motion supported by at least (a) two members of the Organising Committee, or (b) four International Delegates, is required to initiate such proceedings.
- 11.32 The WCAA Organising Committee is responsible for managing and making decisions concerning the everyday affairs and activities of the chamber, in accordance with its aims and objectives as delegated by and under the authority of the whole WCAA.
- 11.33 Within the constraints of being subordinate to the WAU Constituency, the Organising Committee is responsible for executing the policies and decisions of the WCAA, and for proposing policy amendments relevant to the WCAA chamber to that World Council.
- 11.34 The WCAA Organising Committee may arrange additional meetings at any other Member Association's conference. In such cases, notice of a meeting must be given to all Member Associations of the WCAA at least 30 days prior to the meeting.
- 11.35 Previous delegates of Member Associations of the WCAA who wish to volunteer may continue to serve the WCAA chamber as members of a WCAA chamber Advisory Board for a period of 4 years. This period could be extended by invitation from the Chairperson of WCAA.
- 11.35.1 The incumbent WCAA Chairperson (or a delegated Organising Committee member) will invite such persons to join that Advisory Board at the time those persons step down as members' delegates on the WCAA.
- 11.36 Former WCAA Chairpersons will be permanent members of the Advisory Board.
- 11.37 Official meetings of the WCAA provide the occasion for the formation and reporting of task forces:
- 11.37.1 Task forces will be constituted by the WCAA Organising Committee to address and take action upon particular issues of concern to the global anthropological community, and based on meaningful projects for world anthropology/anthropologies. These differ from IUAES Commissions, although there may be some overlap, in being issues not only of ongoing intellectual concern, but also of immediate practical concern in the world of anthropology.
- 11.37.2 The chair of a WCAA task force will serve between consecutive WCAA World Congresses, with the option of being renewed for an additional term if there are solid grounds for renewal in terms of the task force's intellectual vitality and productivity.
- 11.37.3 Task forces will typically have 4-8 members, although this can be flexible, and should consist of members from a range of societies around the world.

- 11.37.4 Task forces will typically meet once a month or once every two months by Zoom although the timing and schedule of meetings is up to the individual task force.
 - 11.37.5 Task forces are expected to produce output of their activities. At its start, the task force should set forth a two-year plan of activities, both scholarly and social action-oriented. Activities include panels and roundtables at WAU Congresses and other anthropological meetings. Most importantly, task forces must result in a substantial report for presentation on the WCAA website. Additional publications, such as special issues of journals and edited books, are also highly welcomed; but the WCAA website report is essential.
 - 11.37.6 Task forces will be overseen in their activities by a coordinator appointed by the WCAA OC whose term will be the period between WAU Congresses. The job of the coordinator will be to ascertain that the various task forces of WCAA are proceeding smoothly and vitally in meeting their goals. Task force chairs will liaise regularly with the coordinator. Each task force will offer a yearly report to the coordinator and the WCAA OC as to its activities.
- 11.38 Whenever appropriate, Member Associations of the WAU that are thus members of the WCAA chamber will permit members of other Member Associations of WAU to participate in conferences and workshops that they host, under the following terms:
- 11.38.1 If membership of the host Association is required to be allowed to attend the conference, this is waived for proven registered members of the other Member Associations.
 - 11.38.2 If an association offers its members a discount on registration fees, it may consider offering the same discount to members of the other associations.
 - 11.38.3 The President (or equivalent) and/or one International Delegate of a Member Association of the WCAA will be welcome to attend and/or participate in the other Member Associations' regular conferences and, whenever appropriate, with the waiving or subsidizing of registration fees.
- 11.39 Member Associations of the WCAA (and, hence, of WAU) will undertake, through their commitment to the work of the WCAA chamber and in their regular conferences, to promote events aimed at showcasing the activities of other Member Associations.
- 11.40 Member Associations of the WCAA (and, hence, of WAU) will encourage debate on issues of relevance to anthropology and neighbouring disciplines by such means as the organisation of joint events (conferences, symposia, summer schools, etc.) by a number of Member Associations and by encouraging their members' participation in the World Anthropology Congresses, WAU Congresses and other events organised by WAU.
- 11.41 The WCAA may, with the support of the WAU Steering Committee and the IUAES chamber's Executive Committee, produce joint statements on issues of common relevance to Member Associations of the WAU. Such joint statements will be circulated electronically to all WCAA member association delegates.
- 11.42 Member Associations of the WCAA will assist in the international exchange of information about research programmes, researchers and research opportunities for students and professional researchers.

- 11.43 Member Associations of the WCAA will endeavour to promote and facilitate international networking by Master's and Ph.D. students.
- 11.44 Application for Membership as Member Associations of the WCAA (and, hence, of WAU) is open to all associations of anthropology or associations that have a large number of anthropologists.
- 11.45 Associations wishing to join the WAU through the WCAA chamber should do so by writing to the WCAA Chairperson describing their activities, enclosing their Constitution and, where relevant, their code of ethics in English, and indicating that they subscribe to the terms of the present WAU constitution.
- 11.46 For a new Member Association of the WAU to be accepted, a positive vote is required from fifty percent plus one (50% + 1) of the voting members of the WCAA chamber.
- 11.47 After inquiry from the Chairperson of the WCAA Organising Committee, a Member Association's membership in the WAU (through the WCAA chamber) will lapse at the end of a calendar year in which it fails to designate an International Delegate.

Appendix 1: Election procedure examples

The following two examples are provided to help clarify the election procedure outlined above, in Article 1d) ii-iii of the Operational Rules and Guidelines of WAU:

Example A:

The WAU Constituency is required to vote on whether to change a particular clause in the constitution. The IUAES General Assembly votes come to a total of 550 cast – with 330 (60%) voting YES; 165 (30%) voting NO and 55 (10%) ABSTAINING. In the WCAA World Council, there are 48 votes cast, 32 (66.7%) vote YES, 12 (25%) vote NO; and 4 (8.3%) ABSTAIN. Because of the 50:50 rule, we add the 60% (IUAES YES votes) to the 66.7% (WCAA YES votes) and get 126.7 out of 200 (**63.4%**) have voted YES; we add the 30% (IUAES NO votes) to the 25% (WCAA NO votes) and get 55 out of 200 (**27.5%**) voted NO; and we add 10% (IUAES ABSTENTIONS) to 8.3% (WCAA ABSTENTIONS) to get 18.3 out of 200 (**9.2%**) ABSTAINED. This means the motion is carried with 63.4% support.

Example B:

Again assuming that 550 IUAES votes were cast and 48 WCAA votes cast: IUAES votes are: 333 YES (66.7%); 165 NO (30%); 55 ABSTAIN (10%). WCAA votes are: 20 YES (41.7%); 20 NO (41.7%); 8 ABSTAIN (16.7%). Adding we get: YES: 108.4 (**54.2%**); NO: 71.7 (**35.9%**); ABSTAIN: 26.7 (**13.4%**). Thus a defeat for the motion, since there has to be 60% support for a constitutional change yet only **54.2%** voted YES. Had the second vote been on a motion requiring only a simple majority, it would have been carried.

Appendix 2: Fee structure of WAU

The following schedule details the fee structure of WAU, reviewed within a period of no more than four years:

IUAES chamber

Individual Membership fees:

Individual member subscriptions are annual and are normally payable along with registration for a WAU World Anthropology Congress or WAU Congress. Where a member is not able to attend such an event, payment may be made by PayPal or bank transfer.

There are two tiers of individual annual membership rates:

- Those earning < £ 20000 p.a. (including students)
- Those earning >= £ 20000 p.a.
- A Life Membership (twenty five times the current higher tier annual membership rate and payable as a single payment by bank transfer)

Corporate Membership fees (IUAES chamber):

Corporate member subscriptions are annual and are normally invoiced and payable by bank transfer.

- For National or Regional Associations and Councils (including non-Anthropology/Ethnology Associations not eligible for WCAA Chamber membership and having a cognate interest in Anthropology/Ethnology).
- For Institutions (Departments, Institutes etc).

- For National Academies, National Institutes or equivalent: To be determined through negotiation between the member and the IUAES EC.
- For Funding Foundations, Commercial Enterprises or similar: To be determined through negotiation between the member and the IUAES EC.

WCAA Chamber

Principles

1. All associations contribute financially, to the best of their ability.
2. No association shall be excluded or disadvantaged by its financial limitations, except that
3. Those able but unwilling to pay contributions will forfeit their right to vote on matters pertaining to the WAU constituency.

Membership fees

Relevant Factors/Criteria:

1. Size – i.e. Number of members in the association
2. Economic Strength, as measured by annual membership fee rates or total membership fee income
3. Any other specific/local factors affecting finances of the association, including national income levels, exchange rates and other contextual variables
4. Caps apply for very large associations
5. As a supplement to, but not normally in place of, the monetary contributions listed below, the WAU gratefully receives voluntary in-kind contributions from member associations, in the form of conference registration fee waivers to official WCAA delegates, donations of in-kind assistance and local hospitality when a delegates' meeting is taking place in the home country of a member association, and so on.

The ideal solution would be a sliding scale based on variables derived from these criteria. However, as this would be mathematically complex and administratively burdensome, the WCAA instead REQUESTS that member associations engage in a self-assessment, based on the principles and factors above, to allow them to place themselves in one of the four levels given below:

Associational Member fees

- Level 1 (large and strong associations): USD \$1 / individual member; Cap £3850 (~USD\$5000)
- Level 2a (large but not strong associations): USD \$0.5 / individual member; Cap £2675 (~USD\$3500)
- Level 2b (small but strong): USD \$0.8 / individual member; Maximum £305 (~USD \$400)
- Level 3 (small and not so strong): USD \$0.4 / individual member; Minimum £30 (~USD \$40); Maximum £153 (~USD \$200)
- Level 4 (very limited circumstances): Token payment based on association's capacity to pay; Suggested minimum £15 (~USD\$20)

Definitions:

Large = an association with more than 500 members

Small = an association with less than 500 members

Strong = individual annual member fees greater than \$50 pa or access to other funding sources (typically associations in higher income countries)

Not so strong = individual annual member fees of less than \$50 pa and no access to other funding (typically associations in lower income countries)

Very limited circumstances = associations with very low overall income (<\$500 pa) from membership fees or any other source (evidence is required)

Member = any employed member who was a paid-up member for the purpose of the preceding financial report of the association, irrespective of their income. Where fees for employed members are graded along an income-based scale or otherwise distributed across tiers, the average fee per employed member needs to be calculated. Student, retired or other non-employed members' fees are exempt and need not be included.

Cap = set (rather than calculated) maximum amounts, as stated above.

Maximum = calculated by multiplying number of members and annual member fee.